

Second Year Mentor Goals and Roles Checklist

***Vision:** To develop and maintain a professional relationship that provides ongoing support for a successful teaching career in District 202*

***Mentor Name:** _____*

***Protégé Name:** _____*

Please sign and date when each role was completed.

Goal 1: Continue assistance with classroom and instructional management.

ROLES	MENTOR	PROTEGE	DATE
Ongoing reflection upon refining classroom management procedures			
Model varied and effective lesson planning			
Model varied and effective teaching strategies			

Goal 2: Use the Illinois Continuum of Teacher Development to assist in setting goals.

ROLES	MENTOR	PROTEGE	DATE
Provide ongoing support for professional self-reflection and assessment and goal setting			
Participate in professional conversations regarding the continuum			

Goal 3: Serve as link to instructional resources and expert staff.

ROLES	MENTOR	PROTEGE	DATE
Assist in locating current and appropriate resources			
Serve as link to be available as “expert” staff			

Goal 4: Provide ongoing support for the Induction Program.

Goal 5: Serve as non-judgmental sounding board.

ROLES	MENTOR	PROTEGE	DATE
Serve as a confidential resource			

Goal 6: Assist with the analysis of student work.

ROLES	MENTOR	PROTEGE	DATE
Guide teacher in using data gathering tools and data analysis in order to improve their teaching practice.			
Assist with scaffolding for differentiating instruction.			

Goal 7: Observe the new teacher(s) as a colleague and offer feedback and reflection on teaching practices in a non-evaluative manner a minimum of three times.

Observation 1 prior to September 30, 2010. Observation 2 prior to November 19, 2010. Observation 3 prior to April 15, 2011.

ROLES	MENTOR	PROTEGE	DATE
Observe and provide feedback			

This document will need to be sent to Nancy Ziech, the confidential secretary for Professional Development. Mentors will complete applicable portions twice during the 2010/2011 school year. The first due date is December 17, 2010 and the second due date is May 6, 2011.

Mentors will NOT be paid unless this form is completed and received after each due date.

7/27/10