

Plainfield Families,

This letter contains important information regarding student fees and extra-curricular activities. As stated in district policy, students must be paid in full by August 1<sup>st</sup> of the current school year or be current on the district payment plan (see below for due dates), in order to participate in extra-curricular activities and athletics. **Any student fee balance remaining after the August 1<sup>st</sup> due date will automatically be put on a payment plan.**

**Payment plan due dates:** (payments may be made prior to the deadline)

**August 1<sup>st</sup> of current school year – 34% of total fees owed**  
**November 1<sup>st</sup> of current school year – 33% of total fees owed**  
**February 1<sup>st</sup> of current school year – 33% of total fees owed**

Payments may be made online at: [www.psd202.org/Fee Payment Information/Click Here to Pay Your Fees](http://www.psd202.org/Fee%20Payment%20Information/Click%20Here%20to%20Pay%20Your%20Fees). **Current school year fees will be available for payment in late July.**

**Families wanting to apply for income-based fee waivers:** Fee waiver applications are available on the District 202 website. [www.psd202.org/Fee Payment Information/Fee Waivers](http://www.psd202.org/Fee%20Payment%20Information/Fee%20Waivers). Please note that fee waivers are for the CURRENT school year only. Past due balances are not eligible for fee waiver. The application may take up to 10 business days for processing.

**Families seeking a hardship waiver:** Families who do not qualify for an income-based fee waiver but who believe that they have circumstances which require additional consideration, may apply for a hardship waiver. A hardship waiver will be considered only after a family has completed the income-based fee waiver process. Additional documentation may be requested for demonstration of a hardship situation.

**PLEASE NOTE CURRENT BOARD POLICY STATES:**

Students whose fees are not paid in full or who are not current on their district established payment plan may be restricted from participating in the following activities, unless the administration determines that participation is required by law:

- **Athletics:** To participate in a sport, an athlete must have all fees (including registration fees, book fines, etc. for both current and prior years) paid in full or be current on their district established payment plan. Athletes who are not in good financial standing will be allowed to continue to practice but will not be allowed to compete or dress for a contest until the outstanding debt is resolved. This policy applies to both middle school and high school athletics.
- **Prom:** All students wishing to attend prom at any district high school must have their fees paid in full or be current on their district established payment plan to purchase a ticket. In addition, any former Plainfield School District student who left the district with an outstanding balance will not be allowed to attend as a guest until balances are paid in full.
- **Behind the Wheel portion of Driver Education:** To schedule the behind-the-wheel portion of driver education, students must have their fees paid in full or be current on their district established payment plan. Fee waivers will apply to driver education fees.
- **Parking Permit:** All students must have their fees paid in full or be current on their district established payment plan to purchase a parking permit. Fee waivers DO NOT apply to parking fees.
- **Graduation and Promotion Ceremonies:** To participate in the graduation ceremony at the high school level or promotion ceremony at the middle school level, a student must have their fees paid in full or be current on their district established payment plan. Diplomas/Transcripts will not be distributed until all fees are paid for those students who do not attend the ceremony. In addition, any former Plainfield School District student who left the district with an outstanding balance will not be allowed to attend as a guest until balances are paid in full.
- **Middle School (Incoming 6<sup>th</sup> Grade Students):** All incoming 6<sup>th</sup> grade students will not receive their schedule, prior to the first day of school, until their fees are paid in full or be current on their district established payment plan.
- **Middle School and High School Clubs and Activities:** In order to participate in a non-curricular club or activity, all students must have all fees (including registration fees, book fines, etc. for both current and prior years) paid in full or be current on the district established payment plan. No student will be allowed to participate until the outstanding debt is resolved.

We appreciate that most families pay their fees on time. Please contact your child's school if you have any questions.