

Categories of District 202's Public Records

As required by 5 ILCS 140/5

This list identifies types of public records maintained and available for public inspection in conformance with the Illinois Freedom of Information Act (*certain individual documents may be exempt from inspection; this list is not comprehensive, but is offered as an example of the types of documents routinely requested and/or made available*):

- Administrative materials and procedural rules;
- Final opinions and determinations, except for those adjudicating student disciplinary cases where the disclosure would unavoidably reveal the identity of the student, or those adjudicating employee grievances or disciplinary cases;
- Final outcomes of employee grievances or disciplinary cases in which discipline is imposed;
- Board of Education policies and final documents explaining or interpreting such policies;
- Final reports and studies prepared by or for the District;
- Information concerning expenditure of public funds, unless otherwise exempt from disclosure under FOIA;
- Names, salaries, titles, and dates of employment for all District employees and officers;
- Minutes of Board of Education meetings that are open to the public;
- Information concerning grants or contracts made by the District, unless otherwise exempt from disclosure under FOIA;
- All other information required by law to be made available for public inspection and copying.
- *Annual [schedule of regular meetings](#) for the current school year that are posted at the beginning of each calendar or fiscal year.
- *[Public notice of each Board meeting](#) that is posted at least 48 hours before the meeting and remains posted until the meeting is concluded.
- *[Agenda of each regular meeting](#) that is posted at least 48 hours before a meeting and remains posted until the meeting is concluded.

**This information is posted on the District Calendar and on the Board of Education and is posted before each meeting as required by law.*

List of Documents or Categories of Records the District Shall Immediately Disclose Upon Request

As required by 5 ILCS 140/3.5 (a)

- Board of Education policies;
- Minutes of Board of Education meetings that are open to the public;
- District financial information routinely posted, or required by law to be posted on the district web site, including:

- Budget summaries/overviews/presentation
 - Annual financial reports
 - Monthly bills lists
 - Reports on contracts exceeding \$25,000
- Any information routinely posted, or required by law to be posted on the district web site (www.psd202.org)