

Plainfield Community Consolidated School District 202



We prepare learners for the future.

Student Services Department

Administration Center
15732 Howard Street
Plainfield, IL 60544

(815) 577-4023 – telephone
(815) 436-3000 – main fax

September 22, 2021

Re: UPDATE IEP Special Transportation Services Implementation Notice

Dear Parent/Guardian,

This is an update on the current transportation situation. The district has worked diligently over the past month to identify alternative transportation options for our students. Over the next few days, students may be rerouted to new bus routes. The drivers need to practice these routes prior picking up students. Practicing the routes establishes the new pick up and drop off times. The district anticipates it will take until mid-next week for some of the new routes to begin. The district is offering several transportation options to help families of students who do not have consistent transportation. Please review the options below to determine which works best for your family.

The district is offering the following options for families who were not provided transportation while we finalize other options. These options only apply to families who do not currently have transportation available through Septran.

- 1. Short Term Parent Provided Transportation:** If your child does not currently have a bus route to or from school, the district will reimburse parents for mileage. Parents who transport their child to and from school must complete two forms to be reimbursed, a mileage form and a W-9 form. The W-9 form will not charge you taxes, it is required for the District to reimburse you. For more information about this, please visit <https://www.irs.gov/forms-pubs/about-form-w-9>. Both forms must be submitted to Ileana Gonzalez at igonzal1@psd202.org. Mileage reimbursement is set at the federal rate of \$0.56 per mile. Mileage forms should be turned in monthly, at minimum, but may be turned in weekly. Reimbursement will end once a district transportation route established and started.
- 2. After School Care:** For parents who are able to get their child to school but are unable to pick up their child on time for dismissal at the end of the school day, the district is offering short term after school care. Parents/Guardians will need to contact their building administration to sign up for after school care to ensure that the students staying after have parent/guardian permission and to inform the building the time the parent/guardian will be picking the student up. While this is an available option, most schools only have supervision for approximately 1 hour after the regular dismissal time.
- 3. Funding for Day Care Transportation:** Some students are attending before/after school care at local day care facilities. Some of these facilities have their own transportation that can transport students to and from school. If parents/guardians are able to set up transportation to/from school with their current day care provider, the district will directly pay the day care provider for this service. If you select this option, please contact Dawn Bjorklund at dbjorklu@psd202.org
- 4. Long Term Parent Provided Transportation:** The District has created a program that will offer compensation for parents/guardians who are able to provide special transportation for their child for the entire semester or the entire year. **This program is available for all families whose children qualify for special transportation.** If you would like to participate in the Parent Transportation Reimbursement Program, you will need to complete the online [Parent Transportation Reimbursement Form](#). Families will also need to complete a transportation agreement form and a W-9 form to finalize the process. These forms will be sent to you once you complete the online [Parent Transportation Reimbursement Form](#).
- 5. Compensatory Services:** For parents/guardians who are not able to transport their student using any of the above methods, the district will provide compensatory services for any days missed due to a lack of transportation. The district will keep track of all days that a student is absent for this reason. Compensatory services will provide the student with educational services outside of the regular school year. These services may be provided through additional tutoring spread out throughout the year or by having a student attend during ESY if the student does not typically qualify for ESY. Any related

services not provided during the days missed will be made up during the regular school year. Your child's therapist will keep track of all minutes missed and made up. You will be provided with documentation once these services are made up.

The district's priority is to quickly identify ways to transport our students to school and minimize the amount of time students are without special transportation. We apologize for the lack of consistent transportation. We know this is challenging for you and your family and we are continuing to work on creative solutions to ensure that we have a solution in place quickly. We appreciate your understanding, and we will continue to work to find timely transportation options for our students.

Sincerely,

Mina Griffith, Assistant Superintendent for Student Services

Anthony Arbogast, Assistant Superintendent for Business and Operations

Sandy Bressers, Director of Transportation