

# Plainfield Community Consolidated School District 202

We prepare learners for the future.



## Administration Center

15732 Howard Street  
Plainfield, IL 60544

(815) 577-4000 – telephone

Web: www.psd202.org

## 3rd Party Residency Affidavit

**\*\*must be updated in the spring of each year\*\***

**ONLY THE DOCUMENTS LISTED BELOW ARE PSD APPROVED PROOFS. ALL PROOFS ARE TIME SENSITIVE AS NOTED.**  
**ALL DOCUMENTS MUST SHOW SERVICE/PROPERTY ADDRESS AND ISSUE/EFFECTIVE DATE.**  
**PAYMENT COUPONS ARE NOT A VALID PROOF.**  
**MUST SUBMIT FULL PAGE OR TOP PORTION OF THE BILL.**

Residency Requirements when the Parent/Legal Guardian **does not** own or lease the residence, consists of the following:  
**The parent/legal guardian** must provide **2 proofs** residency in addition to completing the residency affidavit.  
**AND The homeowner** must provide **3 proofs** of residency.

### Residency Requirements

**Parent/Legal Guardian:** **3 proofs** of residency with parent/legal guardian name and current address are required.  
 You will need a **notarized** residency affidavit as well as to 2 proofs from Category B.

<b>Category A</b>	
<input type="checkbox"/> Residency Affidavit - <b>Completed &amp; Notarized</b>	
<b>Category B</b>	
<b>MUST BE ISSUED WITHIN THE LAST 3 MONTHS</b>	<b>MUST BE ISSUED WITHIN THE LAST 30 DAYS</b>
<input type="checkbox"/> Auto registration	<input type="checkbox"/> Cable bill
<input type="checkbox"/> Homeowners or renters insurance	<input type="checkbox"/> Utility bill (gas, electric, water)
<input type="checkbox"/> State identification ( <b>within last 6 months</b> )	<input type="checkbox"/> Letter from government agency
<input type="checkbox"/> Photo identification from foreign consulate	<input type="checkbox"/> Bank statement

**Homeowner:** **3 proofs** of residency in the homeowner's name with an address within School District 202 boundaries are required, with at least one document from category C and one document from category D.

<b>Category C</b>	
<input type="checkbox"/> Recent real estate tax bill	
<input type="checkbox"/> Lease ( <i>signed showing date of occupancy with landlord's name and phone number</i> )	
<input type="checkbox"/> Settlement statement ( <i>signed and within 30 days</i> )	
<input type="checkbox"/> Truth in lending statement ( <i>signed and within 30 days</i> )	
<input type="checkbox"/> Warranty deed ( <i>within 30 days</i> )	
<input type="checkbox"/> Mortgage statement / Payment book ( <i>within 30 days</i> )	
<input type="checkbox"/> Bill of Sale ( <i>within 30 days</i> )	
<input type="checkbox"/> Military housing letter	
<b>Category D</b>	
<b>MUST BE ISSUED WITHIN THE LAST 3 MONTHS</b>	<b>MUST BE ISSUED WITHIN THE LAST 30 DAYS</b>
<input type="checkbox"/> Auto registration	<input type="checkbox"/> Cable bill
<input type="checkbox"/> Homeowners or renters insurance	<input type="checkbox"/> Utility bill (gas, electric, water)
<input type="checkbox"/> State identification ( <b>within last 6 months</b> )	<input type="checkbox"/> Letter from government agency
<input type="checkbox"/> Photo identification from foreign consulate	<input type="checkbox"/> Bank statement

# Residency Affidavit

Plainfield Community Consolidated School District 202

PARENTS/GUARDIAN MUST COMPLETE THIS SECTION AND FURNISH TWO (2) PROOFS OF RESIDENCY. SEE CATEGORIES A & B  
**THIS AGREEMENT AUTOMATICALLY TERMINATES ON THE LAST DAY OF THE SCHOOL YEAR FOR WHICH IT WAS SUBMITTED**

I, \_\_\_\_\_ verify that my child(ren) and I live at \_\_\_\_\_ Apt \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_

Our residence within this district has been established because:

We intend to remain at this residence until \_\_\_\_\_

Previous home phone \_\_\_\_\_ Previous address \_\_\_\_\_ Apt \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of Child	Grade	District 202 School

*I understand residence information may be verified by a home visit and that I must notify the school immediately in writing when I move out. Falsification of residency information on this document will be grounds for removing student(s) from the Plainfield School District and tuition fees will be assessed from the first day of student attendance. I am aware that under Illinois state law that it would be classified a Misdemeanor for Falsification of information and I could face criminal prosecution. I affirm (declare) under penalty of the law that the foregoing is true and correct.*  
**ONLY SIGN IN FRONT OF A NOTARY.**

\_\_\_\_\_  
**Signature of Parent/Legal Guardian**                      **Print name of Parent/ Guardian**                      **Home Phone**

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

▼  
Notary Seal

\_\_\_\_\_  
**Signature of Notary**

\_\_\_\_\_  
**Business Phone**

DISTRICT RESIDENT MUST COMPLETE THIS SECTION AND FURNISH THREE (3) PROOFS OF RESIDENCY. SEE CATEGORIES C & D.

I, \_\_\_\_\_ verify that \_\_\_\_\_  
and their child(ren) \_\_\_\_\_  
are living with me in my home at \_\_\_\_\_ Apt \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_

*Utility bills are paid by me. I understand residence information may be verified by a home visit and that I must notify the school immediately, in writing, when the above-named family moves out of my home. I understand that Under the Illinois state law that it would be classified a misdemeanor for falsification of information and I could face criminal prosecution. I affirm (declare) under penalty of the law that the foregoing is true and correct. Enrollment will be terminated immediately should it be determined that the residency requirements are not being met.*  
**ONLY SIGN IN FRONT OF A NOTARY.**

\_\_\_\_\_  
**Signature of District Resident**                      **Print Name of District Resident**                      **Home Phone**

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

▼  
Notary Seal

\_\_\_\_\_  
**Signature of Notary**

\_\_\_\_\_  
**Business Phone**